



## **PLAN FOR SICK CHILDREN, EDUCATORS, OR PARENTS WITH POSSIBLE COVID-19 OR EXPOSURE TO COVID-19**

### **CHILDREN**

If a child begins to experience symptoms of COVID -19 while attending the centre or home child care setting the following plan will be implemented:

- Immediately physical distance the child from others (centre: either in the office or if an empty room is available, rm #134)
- The child will be supervised by an educator keeping 2 metres apart.
- When outdoors employees are permitted to remove PPE if physical distancing is kept and employees feel comfortable. This is as per our local health unit, Halliburton Kawartha district health unit as of August 5, 2021
- If the child is very ill, call 911 and inform the operator that it is a possible case of COVID-19.
- Notify the parents to come and pick up the child and remind them the child must be excluded from the centre for 24 hours after the last symptom was experienced.
- Notify the local Public Health Unit of a potential case to seek advice to prevent/limit virus transmission and what information should be shared with other parents of children in the care setting.
- If the case is confirmed to be COVID -19, children and educators working in that child's specific group should be excluded from the centre for 14 days.
- The situation will be reported as a serious occurrence to the Ministry of Education within 24 hours; the comments will include that the situation is Covid-19 related.

### **PARENTS:**

If a parent of a child that attends the program is exposed to COVID-19 or experiences symptoms of COVID-19 the following plan will be implemented:

- The parent must exclude their children from the program for 14 days.
- The supervisor/ECE consultant or executive director will inform the Health Unit of the potential case and follow any advice that is given on preventing/limiting virus transmission and what information should be shared with parents of children and educators at the centre.

### **EDUCATORS**

If an educator or person that resides in the home child care setting begins to experience symptoms of COVID-19 while working, the following plan will be implemented:

- The educator will inform the supervisor/ECE consultant or executive director and remove themselves from the children and any other adults (if applicable) as soon as possible while ensuring the children are supervised at all times.

- Coverage for a centre educator will be arranged as quickly as possible to allow the sick educator to leave the premises by the most direct route.
- Home providers, if well enough to do so, will contact families immediately to pick up the children in care; if unable to do so, the ECE consultant will contact the families.
- The educator will consult with the local Public Health Unit to determine next steps.
- The educator will remain off work until symptoms are fully resolved or on advice of the local Public Health Unit and report back to the supervisor/ECE consultant with the expected date of return.
- The supervisor/ECE consultant or executive director will notify the local Public Health Unit to the potential case to seek advice to prevent/limit virus transmission and what information should be shared with parents of children and colleagues at the centre.
- If the case is confirmed to be COVID-19 children and educators working in that educator's specific group or home should be excluded from care for 14 days.
- The situation will be reported as a serious occurrence to the Ministry of Education within 24 hours; the comments will include that the situation is Covid-19 related

**Serious Occurrence Reporting:** child care licensee's have a duty to report suspected or confirmed cases of COVID-19 under the Health Protection and Promotion Act as follows:

- The licensee should contact and notify our Local Health Unit (Haliburton, Kawartha Pine Ridge District #1-866-888-9551 of a positive COVID-19 case. The local health unit will provide specific advice on what control measures should be implemented to prevent the potential spread and how to monitor for other possible infected staff members and children
- Where a room, centre, or premises closes due to COVID-19, licensees must report this to the Ministry as a serious occurrence
- Where a child, parent, staff or home childcare provider is suspected of having or has a confirmed case of COVID-19, licensees must report this to the ministry as a serious occurrence under the CCYEA.
- Likewise, the Licensee will contact with following if operating within a school: 1) Principal, 2) Head Custodian, 3) Community use of Schools ([Shauna\\_rhodes@kprdsb.ca](mailto:Shauna_rhodes@kprdsb.ca)) and 4) Child Care and Early Years Coordinator ([stephanie\\_mazzocca@kprdsb.ca](mailto:stephanie_mazzocca@kprdsb.ca)); this communication plan will ensure your main school contacts and internal KPR team will have the information need to work collaboratively and support any next steps and/or enhanced cleaning measures.